



THE ASSAM
ROYAL GLOBAL UNIVERSITY
— GUWAHATI —

CRITERION 1

CURRICULAR ASPECTS

METRIC NO.
1.2

Academic Flexibility

Minutes of Board of Studies Meeting

**Royal School of Fashion
Design and Technology**

BOARD OF STUDIES OF ROYAL SCHOOL OF FASHION
DESIGN & TECHNOLOGY

Minutes of Meeting

The Board of Studies Meeting was held on 23rd May, 2018 at Guest Room, Royal Global University at 5.15 p.m. to present/discuss/approve academic issues related to syllabi of B.Des (Bachelor in Fashion Design & Technology), M.Des (Masters in Fashion Design & Technology) and D.Des (Diploma in Fashion Design & Technology). The members present in the meeting were:

- a) Ar. Anita PY(*Chairperson*)
- b) Dr. Ava Rani Phukon (*External Expert*)
- c) Miss Sanghamitra Kalita (*Nominee of Registrar*)

- 1.1 The meeting started with an introduction of the academic members of Royal School of Fashion Design & Technology, Royal Global University by the Chairperson.
- 1.2 The Chairperson briefed about the adopted course structure and the process of drafting the syllabus for B.Des, D.Des, and M.Des according to the suggested Choice Based Credit System (CBCS) by UGC and adoption of the syllabus in the new academic year 2018-19.
- 1.3 The Chairperson explained about the importance of AEEC and details of the course structure of B.Des, M.Des & D.Des semester wise to the panel.
- 1.4 The Chairperson also highlighted the importance of DSE & GE and mentioned that two subject in DSE should not be repeated.
- 1.5 HOD (RSFT) presented the detailed syllabi of 1st, 2nd, 3rd & 4th Semester of B.des to the panel, several changes were made in the credit points and Total Contact Point (TCP) as well as the details syllabus of few subjects.
- 1.6 She explained that the students of 2017 batch would be following this **new adopted course structure** third semester onwards. Due to this, minor adjustments would

Anita
27/05/18
Phukon
27/5/18

require to be incorporated. After the detailed syllabus of Bachelor of Fashion Design & Technology was discussed, the HOD then explained in detail the course structure of D.Des and M.Des semester wise to the panel.

1.7 She also explained that the course of Diploma will be similar as the 2nd year syllabus of B.Des and a few subjects of M.Des will be same as that of B.Des, which was approved by the panel.

1.8 The external expert suggested to change the name of the subjects B.Des 3rd semester Paper II from "pattern making and garment construction" and to "fundamentals of garment construction" which is the basic techniques of construction.

1.9 The external expert raised a concern regarding the inclusion of practical's for the subject "Textile studies" in 2nd semester of B.Des course (including the usage of a chemistry lab for different chemical testing).

1.10 The External expert also stated that different software (Tuka CAD, REACH CAD etc for pattern making and Grading) and equipments (Microscope) are mandatory to run the course.

1.11 She also suggested that in case any student who has already completed their B.Des wants to pursue M.Des, they may have be provided with a few extra elective subjects options by the Department

1.12 The other panel members also gave their valuable comments and feedback on the syllabus discussed.

1.13 The external expert also suggested that students can be taken on visits to different industries/stores/markets to earn more practical knowledge as the Fashion Designing is more practical oriented.

1.14 She highlighted the necessity of different CAD software, equipments and sewing machines (Single needle lock stitch- 5 unit, fusing machine- 1 unit) and suggested that the ratio of students to sewing machines should be 2:1.

Armita
27/05/18

John
27/5/18

ROYAL SCHOOL OF FASHION DESIGN & TECHNOLOGY,
ROYAL GLOBAL UNIVERSITY

Minutes of the Meeting

Date : 06-06-2020

Mode of Online BOS : Cisco Webex Meetings

Members present for the meeting:

1. Prof. Anita P Yammiyavar - Chairperson
2. Ms. Nien Siao - External Expert from Academics
3. Mr. Ameet Barua - External Expert from Industry
4. Ms. Akriti Mazumdar - Nominee of the Vice-Chancellor
5. Ms. Sukriti Baruah - Special Invitee

The External Expert of Academics, Ms. Nien Siao has suggested changes in the B.Des and D.Des syllabus for 2020 batch onwards and the existing batch of B.Des.

Below are the amendment suggested as per external expert of academic in the B.Des Syllabus of RSET:

1. For the subject, **Material Studies** of 1st Semester, two new units should be introduced as 'Introduction to Machine Work' in Unit 3 and 'Basic Introduction to Bleaching' in Unit 4.
2. In the subject, **Surface Techniques** of 2nd Semester, "Textile, Dyeing and Hand Printing" is to be included in Unit 2 and 3.
3. The subject, **Image & Fashion Styling** to be removed from 2nd Semester and few units should be combined with "Fashion Photography" of 6th Semester.
4. A new subject, "**Introduction to Photography**" to be introduced in the 3rd Semester.
5. **Fashion Forecasting** of 3rd Semester should be shifted to 5th Semester.
6. **Basic Research and Documentation** of 4th Semester to be reframed as "Craft Study & Experience".
7. A new subject, "**Study of Sustainability in Fashion**" to be introduced in the 4th Semester.

8. "Face Mask Designing & Making" should be included in **Unit I** for the subject, "Accessory Design" of 4th Semester.
9. Textile: Dyeing Printing and Finishing to be completely removed as a subject from 4th Semester.
10. For the subject, Visual Merchandising of 5th Semester, Window Display to be introduced for various stores, malls, designers and labels. 3D prototypes are to be focused.
11. Visual Merchandising of 5th Semester needs to be moved to 6th Semester.
12. "Apparel Manufacturing Industry" to be introduced in 5th Semester.
13. "Draping I" of 5th Semester should be introduced in 4th Semester.
14. "Industry Internship Documentation" of 5th Semester should be shifted to 7th Semester with 3 credits.
 - 2 credits for completion of internship
 - 1 credit for documentation in university
 - TCP will be 1 in total.
15. "CAD : Pattern Grading & Marker Planning " to be introduced in 6th Semester.
16. Following are the points to be included in the subject, Fashion Photography of 6th Semester
 - Call professional photographers.
 - Include Image & Fashion Styling in 2 units.
 - Outdoor and Indoor Shoot to be introduced with the help of proper equipment.
17. The subject, "Advanced Draping" of 7th Semester should be removed so that it can be combined with the subject, "Evening Wear Design & Development" of 6th Semester.
18. The subject, " Fashion Brand Management" of 7th Semester should be introduced in 4th Semester.
19. Fashion Retail Merchandising of 6th Semester should be introduced in the 7th Semester.
20. Credits for the subject, " Design Collection & Portfolio Presentation" (25c) of 8th Semester should be reduced to 20 credits.

21. Introduction of a new subject, "Research Paper/Dissertation" of 2 credits in 8th Semester.

As per our external expert of academics, no suggestions has been amended in the D.Des Syllabus of BSFT

Our expert from the academic and industry had suggested some important measures regarding the improvisation and infrastructure of our department/studio. We shall surely forward their suggestions to the management after the university reopens.

Thank You.

Amrita Kumar
09.09.2020

THE ASSAM ROYAL GLOBAL UNIVERSITY
4th MEETING OF THE BOARD OF STUDIES
of ROYAL SCHOOL OF FASHION DESIGN & TECHNOLOGY
8th, June 2021

Board of Studies Meeting, 2021
Royal School of Fashion Design & Technology
Minutes of the Meeting

Date: 08-07-2021

Mode of Online BOS: Google Meet

Members present for the meeting:

1. Prof Anita P Yammiyavar.- Chairperson
2. Ms Nien Siao - External Expert of Academics.
3. Mr Ameet Barua - External Expert from Industry.
4. Ms Akriti Mazumdar - Co-ordinator.
5. Mr Jugal Kishore Bhattacharyya - Nominee of the Registrar.
6. Ms Neha Tiwari - Nominee of the Registrar.
7. Mr Mansher Singh- Nominee of the Vice-Chancellor.
8. Ms Moniswapna Borthakur - Nominee of the Vice-Chancellor.

As per the agenda, the external experts, Chairperson and Co-ordinator discussed and suggested the following changes to be made in the upcoming syllabus of B.Des 2021, as per NEP.

1. Ms Akriti Mazumdar welcomed everyone in the virtual meeting and showcased the presentation on BOS.
2. The focus of discussion was the industry internship and the subject allotment of 7th semester.
3. Dean Ma'am asked to add a point in the agenda regarding MOOC's/SWAYAM courses and the nomenclature of the same.
4. **Exit options** for the students was discussed in the meeting, which will be provided to the students.
5. In continuation to the discussion of exit options for the students, Industry Expert suggested to keep some basic fashion related subjects in the first 2 semesters of the curriculum. To which Dean Ma'am opposed as it will be a competition for the existing D.Des course of RSFT.
6. Dean Ma'am suggested to **name the exit options** for the students in the even semesters.
7. Ms Akriti Mazumdar introduced the 2021 syllabus, with certain modifications to the existing 2020 syllabus.
8. Academic Expert suggested to change the name of Fashion Idealization (1st semester) into **fashion Realization or Idea Realization.**

9. Dean Ma'am suggested to take combined classes for subjects like **Photography (1st semester) & EOD (1st semester)** with other departments of Design Schools like **BID & CD**.
10. Academic Expert suggested to decide the internal matters of the classes among the heads of the School/Department.
11. Dean Ma'am suggested regarding online platforms subjects, **Introduction to Photography (1st semester)** could not be implemented from online platform as the **online course content is of higher content**.
12. Academic Expert suggested to shift **CAD from 4th semester to later semesters**.
13. Further it was suggested that University may be asked to **purchase the CAD software for pattern grading**.
14. Ms Akriti Mazumdar suggested that the department lacks a **CAD teacher**, to which Academic Expert suggested to have it in blended mode which is more feasible.
15. Academic expert suggested that the credit of **CAD to be decreased and be merged with PMGC of 6th semester**.
16. Academic & Industry expert suggested **Entrepreneurship Management to be shifted to 8th semester**.
17. Academic expert suggested to increase the credit if **Study of Apparel Industry to four (4) credits**.
18. **Visual Merchandising to be in 5th semester**.
19. **Fashion Forecasting to be shifted to 4th semester**.
20. Academic Expert suggested to keep **Visual Merchandising & Study of Apparel Industry in the same semesters**, as these subjects are inter-related to each other.
21. **Study of Sustainability & Product Development to be shifted to 6th semester**.
22. **Fashion Image Styling & Photography to be in 4th semester**.
23. **Outerwear Design Development & Evening Wear to be combined into one subject and 2 units each dedicated to both the subjects. The new combined subject to be in 6th semester**.
24. **Design Collection & Portfolio Presentation (8th semester) to be of 25 credits only**.
25. **PMGC of 7th semester to be combined to be shifted to previous semester**.



26. Dean Ma'am suggested as per NEP, 7th semester or anyone semester to be dedicated only to Industry Internship and advised to discuss the conversion with Hon'ble Vice Chancellor Sir.
27. In continuation to the above point, as it is difficult to find industries which provides internship to students more than 8 weeks/2 months, students can continue their internship in the industry without any stipend after 2 months.
28. Dean Ma'am suggested that internship is not possible if the pandemic continues for further year(s).
29. Academic Expert suggested to keep 7th semester for Industry Internship.
30. Design Portfolio (7th semester) to be shifted to previous semester.
31. Dean Ma'am suggested that one (1) semester cannot be more than 35 TCP and asked to correct the TCP count in the syllabus.
32. Industry & Academic Expert suggested that in Design Portfolio all the best projects of the students to be included and should be mentored by the concerned faculty.
33. Industry & Academic Expert suggested to call Industry Guests to the department every once or twice a month.
34. Academic Expert suggested to take the students to fashion tours and also encourage them to watch fashion shows online.
35. Industry Expert suggested that students should have basic ideas of NE handloom industry and for which Craft Study to be done in North Eastern states.

As per our external expert of academics, no suggestions has been amended in the D.Des Syllabus of RSFT.

Our expert from the Academic and Industry had suggested some important measures regarding the improvisation and infrastructure of the department/studio.

We shall surely forward their suggestions to the management after the university reopens.

Thank You.

Anita Jamar
09.07.21

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THE ASSAM ROYAL GLOBAL UNIVERSITY
5th MEETING OF THE BOARD OF STUDIES
of ROYAL SCHOOL OF FASHION DESIGN
& TECHNOLOGY

ROYAL SCHOOL OF FASHION DESIGN & TECHNOLOGY,
ROYAL GLOBAL UNIVERSITY

Minutes of the Meeting

Date : 27-05-2022

Mode of Online BOS : Google meet

Members present for the meeting:

1. Ar. Siddhartha Deb - Chairperson
2. Ms. Nien Siao - External Expert from Academics
3. Mr. Mansher Singh – Academic Coordinator
4. Ms. Moon Moon Ahmed - Nominee of the Registrar
5. Ms. Pubika Michong - Special Invitee
6. Ms. Kuwali Chowdhury - Special Invitee

The External Expert of Academics, Ms. Nien Siao has suggested changes in the B.Des and D.Des syllabus for 2022 batch onwards and the existing batch of B.Des.

Below are the amendment suggested as per external expert of academic in the B.Des Syllabus of RSFT:

1. The subject "UI UX : to be introduced in 6th Semester, (Combine classes to be done with Communication Design).
2. The subject "UI UX has to be a 3 credit subject.
3. The subject, **Image & Fashion Styling** to be removed from 2nd Semester and few units should be combined with "Fashion Photography" of 6th Semester.
4. The subject, "Advanced Draping" of 6th Semester can be combined with the subject, "Evening Wear Design & Development" of 6th Semester.

As per our external expert of academics, no suggestions has been amended in the D.Des Syllabus of RSFT

Our expert from the academic and industry had suggested some important measures regarding the improvisation and infrastructure of our department/studio. We shall surely forward their suggestions to the management after the university reopens.

(Signature)
2022

THE ASSAM ROYAL GLOBAL UNIVERSITY
6th MEETING OF THE BOARD OF STUDIES
of Royal School of Fashion Design &
Technology

ROYAL SCHOOL OF FASHION DESIGN & TECHNOLOGY,
ROYAL GLOBAL UNIVERSITY

Minutes of the Meeting

Date: 29-12-2022

Mode of Online BOS : Google meet

Members present for the meeting:

1. Ar. Siddhartha Deb - Chairperson
2. Ms. Nien Siao - External Expert from Academics
3. Mr. Ameet Baruah – Industrial Expert
4. Ms. Kuwali Chowdhury – Academic Coordinator
5. Ms. Pubika Michong - Special Invitee
6. Mr. Asif Iqbal Mazid - Special Invitee

The External Expert of Academics, Ms. Nien Siao and Mr. Ameet Baruah – Industrial Expert has suggested changes in the B.Des and D.Des syllabus for 2023 batch onwards and the existing batch of B.Des.

Below are the amendment suggested as per external expert in the B.Des Syllabus of RSFT:

1. The subject "UI UX Design" should be omitted from the course of B.des and should be introduced as an Elective option.
2. The subject – Design Stylization and packaging should be removed from 2nd sem to some higher semester and suggested to introduce some core related subject that is "Fundamentals of Pattern Making".
3. The subject, "Accessory Design" has to be removed from 4th Semester and new subject should be introduced in place of it i.e "Fashion Merchandising".
4. The subject "Sustainable draping & Image styling" of 4th sem is advised to be renamed as "Sustainable up cycling of Textiles and Fashion". And some theory based contents needs to be inculcate the section.

As per our external expert, no suggestions has been amended in the D.Des Syllabus of RSFT.

Our expert from the academic and industry had suggested some important measures regarding the improvisation and infrastructure of our department/studio. We shall surely forward their suggestions to the management after the university reopens.



The ASSAM ROYAL GLOBAL UNIVERSITY
76th Meeting of the Board of Studies
of Royal School of Fashion Design and Technology.

ROYAL SCHOOL OF FASHION DESIGN & TECHNOLOGY,
ROYAL GLOBAL UNIVERSITY

Minutes of the Meeting

Date : 25-04-2023

Mode of Online BOS : Google meet

Members present for the meeting:

1. Ar. Siddhartha Deb – Chairperson
2. Hari Agarwal – Principal of RSD
3. Ms. Nien Siao - External Expert from Academics
4. Ms Kuwali Chowdhury – Academic Coordinator
5. Ms. Pubika Michong - Special Invitee

The External Expert of Academics, Ms. Nien Siao has suggested changes in the B.Des and D.Des syllabus for 2023 batch onwards and the existing batch of B.Des.

Below are the amendment suggested as per external expert of academic in the B.Des Syllabus of RSFT:

1. The DSE Subject (**Menswear Design & Development**) of 6th SEM – Complex units needs to be removed and should be kept till basic level only.
2. The DSE Subject (**Couture and ready to wear collection**) of 7th sem needs to be divided into two new subject-
 - i) **Couture Wear Collection**
 - ii) **Ready to wear collection.**
3. Few units of the DSE Subject (**Outer wear Design & Development**) of 6th sem needs to be shifted to minor research subject, and this is should be removed as DSE Subject from 6th sem.

As per our external expert of academics, no suggestions has been amended in the D.Des Syllabus of RSFT

Our expert from the academic had suggested some important measures regarding the improvisation and infrastructure of our department/studio. We shall surely forward their suggestions to the management after the university reopens.

